



APPLICATION FOR USE
GARNER SENIOR CENTER
WEEKNIGHT RENTALS



Please complete and return along with fees to:
Town of Garner Parks, Recreation and Cultural Resources
205 E Garner Road
Garner, North Carolina 27529
919.779.0122

Return by: \_\_\_\_\_

PLEASE PRINT: Application must be completed in full, including accurate home and work phone numbers.

User's Name \_\_\_\_\_ Phone (H) \_\_\_\_\_ (Cell phone) \_\_\_\_\_

Date(s) of Event \_\_\_\_\_ Event Hours \_\_\_\_\_

If renting multiple dates, please complete an application for each date. There is a 2 hour minimum.

Time in\* \_\_\_\_\_ Time Leaving\* \_\_\_\_\_ Estimated Attendance \_\_\_\_\_
(\*Please Note: Your rental time MUST include enough time for your set-up and clean-up.)

Group or Organization (if applicable) \_\_\_\_\_
Name and address to send security deposit refund

User's Address \_\_\_\_\_
PO Box or Street Address City State Zip

Email Address \_\_\_\_\_

Room Requested: \_\_\_\_\_ Description of Event: \_\_\_\_\_

Cancellation requests made more than 30 in advance of the event date will receive a refund of fees paid minus \$50.00 deposit. No refunds for cancellations less than 30 days. Transfer of dates is allowable.

By signing below, I acknowledge that I have read, understand and agree to all Reservation Procedures, Rules for Use and Rental Rates applicable to my use of the Garner Senior Center. I certify that information stated herein is true and complete and that all rules and regulations will be followed, and that I will compensate the Town of Garner for all damages incurred to the facility and any other costs incurred by the Town as a result of my use. Furthermore, I acknowledge that in consideration of the rental of the Garner Senior Center, I assume all risks of injury to myself and others. I agree to hold harmless and indemnify the Town of Garner from any and all loss and damage incurred as a result of activities of the facility, excepting only those injuries caused by negligence on the part of the Town.

Signed (User) \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*\*\* (Office Use Only) \*\*\*\*\*

Deposit Fee (\$50) \_\_\_\_\_ Date Due \_\_\_\_\_ Date Paid \_\_\_\_\_ Rec'd by \_\_\_\_\_

Food Service Fee (\$50 per event) \_\_\_\_\_ Date Due \_\_\_\_\_ Date Paid \_\_\_\_\_ Rec'd by \_\_\_\_\_

Technology Fee (\$25 per event) \_\_\_\_\_ Date Due \_\_\_\_\_ Date Paid \_\_\_\_\_ Rec'd by \_\_\_\_\_

Hourly Fee (room/hr) \_\_\_\_\_ Date Due \_\_\_\_\_ Date Paid \_\_\_\_\_ Rec'd by \_\_\_\_\_

Weeknight events will require payment in full, 30 days prior to the event.