



TOWN OF GARNER

TAXICAB COMPANY AUTHORIZATION PROCESS OVERVIEW

Thank you for your interest in obtaining a Town of Garner Taxicab Company Authorization to operate a taxicab business in Garner. Prior to applying for your Taxicab Company Authorization, you will need to meet two other Town of Garner business requirements:

- 1) In order to operate any business in the Town of Garner, you must first ensure that the site chosen for your business meets the zoning requirements. It is recommended that you check with the Garner Planning Department about zoning requirements for a taxi service early in the process.

A Zoning Compliance Permit must be approved by the Planning Department before a person can occupy a building and operate a new business in the Town of Garner. This permit ensures the location of the business meets the Town's zoning requirements. Applications can be obtained from the Planning Department at Town Hall (919-773-4448) or on-line at the Town's website: (www.garnernc.gov/Departments/Planning/Default.aspx).

A new use in a building must also meet fire code requirements which is checked by the Inspection Department during the zoning compliance permit review. Any physical alterations to a building may require a separate building permit that is reviewed and issued by the Inspections Department. If you are planning changes to a building please contact the Inspections Department early in the process.

- 2) Once you have verified that you meet the Town's zoning requirements, you will need to register your business with the Town of Garner. The business registration must be renewed annually; application and registration fee payment must be made to the Finance Department.

Once you have received zoning clearance from the Planning Department, you have met Inspection requirements, and you have registered your business with the Town, you can then apply for your Taxicab Company Authorization.

In order to successfully obtain your authorization, you need to know the following:

- Each person desiring to operate a taxicab business in the Town of Garner must obtain authorization from the Town in accordance with Town Ordinance, Chapter 16.
- The cost of the authorization is \$15 annually plus \$15 annually per taxicab operated under the authority of the authorization. You must also meet all business registration requirements of the Town of Garner on an annual basis.
- The taxicab company authorization does not qualify you as the owner to also operate a taxicab; you must apply separately for a Town of Garner taxicab driver's license.
- You must have a valid government-issued photo identification card with you when you submit your application for your authorization; your application must be submitted in-person at the Finance Department at Garner Town Hall.
- Your application must be free of any fraud, misrepresentation, or any false statement.
- The approval process, to include the review of your application, a background check, and the issuance of the Town of Garner certificate will normally take 3-5 business days.

- You will not be eligible for the issuance of a taxicab company registration if you:
 - Have a conviction of a felony against this State, or conviction of any offense against another state which would have been a felony if committed in this State;
 - Have a conviction for a violation of any federal or State law relating to the use, possession, or sale of alcoholic beverages or narcotic or barbiturate drugs;
 - Have an addiction to or habitual use of alcoholic beverages or narcotic or barbiturate drugs;
 - Have a conviction for a violation of any federal or State law relating to prostitution;
 - Are not a citizen of the United States;
 - Are a habitual violator of traffic laws or ordinances;
 - Have a conviction for the criminal possession, sale, or use of a weapon;
 - Have a conviction for a sex offense, indecent exposure, or contributing to the delinquency of a minor;
 - Have a conviction for a crime of fraud; or
 - Are a registered sexual offender.

Questions?

Any questions regarding zoning compliance may be directed to the Garner Planning Department in person at Town Hall or by phone at (919) 773-4449.

Any questions regarding the inspection process may be directed to the Garner Inspections Department in person at Town Hall or by phone at (919) 773-4433.

Any questions regarding the business registration process may be directed to the Garner Finance Department in person at Town Hall or by phone to (919) 773-4411.

Any questions about the application and approval process or the requirements for a Taxicab Company Authorization may be directed to the Garner Police Department in person at the Police Department or by phone to (919) 772-8810.