

TOWN OF GARNER
Parks, Recreation & Cultural Resources Advisory Committee
Meeting Minutes
Date: June 17, 2024

Date and Time: Pursuant to the Bylaws governing the Garner Parks, Recreation & Cultural Resources Advisory Committee, a meeting of the Advisory Committee was held on June 17, 2024 at the Garner Recreation Center.

1. Call to Order and Roll Call: Chair Autumn Beam called the meeting to order at 6:04pm. The committee members present were Autumn Beam, Hope Webber, Dr. Pauletta Thompson, Tim Montgomery, and Mon Peng Yueh. Town Council liaison Gra Singleton and Senior Citizens Advisory Committee liaison Jo Cicci were also in attendance. Staff members present were Maria Muñoz-Blanco, Parks, Recreation & Cultural Resources Director and Megan Young, Parks and Recreation Superintendent (Operations).
2. Approval of the Agenda:
 - a. Ms. Beam asked for a motion to approve the agenda. Ms. Yueh motioned to approve the agenda and Ms. Webber seconded. Motion carried unanimously.
3. Approval of the April/May Meeting Minutes:
 - a. Ms. Beam asked for any changes or a motion to approve the minutes from the April 15, 2024, and May 20, 2024 meetings. No changes were noted. Motion to approve the April minutes made by Ms. Yueh, seconded by Mr. Montgomery. Motion to approve the May minutes made by Dr. Thompson, seconded by Mr. Montgomery. Motion carried unanimously.
4. Petitions and Comments from the Public:
 - a. Ms. Muñoz-Blanco reported that a citizen has reached out to share information about a change in transportation to the Garner Senior Center. Resources for Seniors has previously provided transportation for seniors and the caller has reached out to various staff requesting free transportation to participate in programming. Per Resources for Seniors, 14 clients used the service to either GSC or the Raleigh Five Points Senior Center; we're researching how many are Garner residents, so far it appears only 2 are residents of the Town. Resources for Seniors is advising the 14 impacted persons of other transportation options.
5. Committee Members Concerns/Comments:
 - a. Mr. Montgomery shares an overview of Town Code and the PRCR Advisory Committee responsibilities.
 - i. Ms. Beam asked if staff could send out a copy of that portion of the Town Code and Ms. Young confirmed she will send that out to the committee.
 - ii. Ms. Yueh inquired as to where the Town Code is located, and Mr. Montgomery shared it's under the 'About Us' section of the website.
 - iii. Dr. Thompson shared that her children attended Garner's Camp K and was pleased with day one of camp.

6. Senior Advisory Committee:

- a. Ms. Cicci, the Senior Citizens Advisory Committee liaison did not have updates to share.
 - i. The next Senior Citizens Advisory Committee is July 19.

7. Reports/Discussion Items

a. Director and Department Reports:

- i. Ms. Muñoz-Blanco shared updates from the department report:
 - 1. There will be a public meeting on Wednesday, June 26 (6-8pm) for the rezoning of Yeorgan Park.
 - 2. The Town Council is considering the budget at tomorrow's meeting.
 - 3. Received the permit to breach the dam at Meadowbrook.
 - 4. Ms. Muñoz-Blanco also noted that the initial request for the Land & Water Conservation Fund Conversion of Use has been submitted to the NC Division of Parks & Recreation for Garner Recreational Park. This is needed for the construction of a major collector through the northern end of the park. The Town received three LWCF grants in the 1970s to acquire the property and develop the baseball fields and tennis courts.
- ii. The department is reviewing policies and preparing draft updates. Ms. Muñoz-Blanco asked for committee feedback on the Sponsorship Policy and Acceptance of Gifts and Donations.
 - 1. Ms. Muñoz-Blanco reminded the committee that sponsors typically get something in return.
 - 2. Mr. Montgomery suggested continued involvement in the Committee's review of donations per Town Code. Ms. Muñoz-Blanco noted staff can update the draft to reference the Town Code. Ms. Muñoz-Blanco sponsorships move quickly and will continue sharing those with the committee.
 - 3. Ms. Muñoz-Blanco asked that the committee members email further suggestions, and staff will bring the draft update to the committee for final approval.
 - 4. Ms. Webber inquired about tiered sponsorship options and Ms. Muñoz-Blanco shared the PRCR Sponsorship Guide is on the website, but in the future, there will be opportunities for expansion of sponsorship options, including park amenity-based sponsorships.

b. Council Updates:

- 1. Council Member Singleton reminded the committee there's a Town Council meeting tomorrow night with an extensive agenda, including developments and budget.
 - a. Ms. Webber inquired if there's a limit of types of development that can be approved, like storage units. Council Member Singleton noted the UDO includes that information. Ms. Webber shared the desire for locally owned businesses and Council Member

Singleton shared an overview of current developments under review.

- c. Announcements:
 - 1. Mr. Montgomery shared that two PRCR staff members (Todd Riddick and Christian Wood) left for positions with other municipalities and wanted to recognize their contribution to the department.
 - 2. Ms. Young shared there are July 3 VIP parking passes If committee members would like one.
- 8. Other Business
 - 1. Ms. Beam asked the committee their preference for a summer break. Mr. Singleton suggested a summer break and skipping at least July. Ms. Yueh and Ms. Webber suggested breaking July - August. Ms. Muñoz-Blanco reminded the committee at the next meeting the committee will nominate officers. The committee agreed to a summer break, with the next meeting being in September.
- b. Adjournment
 - i. With no further business, Chair Beam asked for a motion to adjourn the meeting. Motion by Ms. Webber, seconded by Mr. Montgomery. Motion carried unanimously.
 - ii. The meeting was adjourned at 7:04pm.