

TOWN OF GARNER  
Parks, Recreation & Cultural Resources Advisory Committee  
Meeting Minutes  
Date: May 15, 2023

Date and Time: Pursuant to the Bylaws governing the Garner Parks, Recreation & Cultural Resources Advisory Committee, a meeting of the Advisory Committee was held on May 15, at 6pm at the Garner Senior Center.

1. Call to Order and Roll Call: Vice Chair Autumn Beam called the meeting to order at 6:01pm. The committee members present were Autumn Beam, Mark Wood, Jay Ditenhafer, Matt Davis, Scott Bare, Tim Montgomery, and Mon Peng Yueh. Staff members present were Maria Muñoz-Blanco, Parks, Recreation & Cultural Resources Director, Megan Young, Operations Superintendent, and Todd Riddick, Recreation & Athletics Superintendent. Garner Town Council Member Demian Dellinger and Senior Advisory Committee liaison Charlie Pearce were also in attendance.
2. Approval of the Agenda:
  - a. Vice Chair Beam asked for a motion to approve the agenda. Tim motioned to approve the agenda and Matt seconded. Motion carried unanimously.
3. Approval of the March Meeting Minutes:
  - a. Vice Chair Beam asked for any changes or a motion to approve the minutes from the April 17, 2023 meeting. No changes were noted. Motion to approve the minutes made by Scott, seconded by Tim. Motion carried unanimously.
4. Petitions and Comments from the Public:
  - a. Garner grows members were in attendance to share garden updates.
    - i. Since July 2022, the group has made considerable progress.
    - ii. Garner Grows grand opening will be held on Saturday, June 3. The event will include opening statements, tours, food trucks, games, activities. Event info can be found on Facebook and Instagram.
5. Committee Members Concerns/Comments:
  - a. None.
6. Senior Advisory Committee:
  - a. Charlie Pearce shared updates on behalf of the committee.
    - i. Garner Senior Center hosted an open house and attendees shared feedback and ideas including more pickleball courts, free senior access to GRC and more trips.
    - ii. The committee will discuss bylaws at next meeting.
    - iii. Elder abuse luncheon on May 19, 11:30-12:30p.
    - iv. Nancy has officially retired.
7. Reports/Discussion Items
  - a. Director and Department Reports: Director Maria Muñoz-Blanco presented the monthly report, along with additional updates.
    - i. Shared details on budget, including the online portal and updates to Council at next meeting.
    - ii. White Deer Park had a successful community input session. Looking to incorporate youth in the next input session.
    - iii. Memorial Day Observance will be held on May 29.
    - iv. No planning updates.

- v. The team completed the sponsorship guide which will be used to enhance sponsorship outreach.

b. Council Updates:

- 1. Council Member Dellinger shared details of what will be presented at the May 16 Council Meeting including the budget and Garner Forward updates. He encouraged committee members to share feedback on the budget portal.
- 2. Council members Dellinger and Vance are looking to fill committee vacancies and the Town Clerk will be in touch with candidate(s) and staff with further details.

c. Announcements:

- i. None.

8. Other Business

- i. Vice Chair Beam asked for nominations for Chair and Vice Chair.

- 1. Mon Peng, Tim, and Matt nominated Autumn for Chair. The committee was unanimous in the nomination for Chair. Autumn stated she plans to stay on the committee for a second term.
- 2. Autumn nominated Matt for Vice Chair and Tim seconded.
- 3. Megan noted Hope plans to email in her nominations ahead of next meeting if different than what was presented in committee meeting.
- 4. On May 31, the department will be hosting a meeting with Meadowbrook neighbors regarding the dam. In the future, the design firm will share updates with the committee on the plans for Meadowbrook.

- ii. Maria provided an overview of the final Comprehensive Plan exercise, which includes Operations and Finance. The committee participated in an exercise to prioritize action items.

- 1. Tim shared some of the Operations items felt duplicative. Maria shared that staff are tracking what action items are duplicative.
- 2. There were a lot of ongoing items captured during the activity. Maria noted much of the action items are in progress by staff and the team will report back on the results of the exercises and the development of a strategic plan. Maria also shared staffing is a challenge when implementing action items due to the quantity and scope.
- 3. Tim asked for clarity regarding cost benefit analysis. The committee discussed the various perspectives of cost benefit.

- iii. The next PRCR committee meeting is set for June 19 (which is Juneteenth, a Town holiday). The committee agreed to set the meeting for June 26.

- iv. The committee will break for summer July-August and agreed to convene for special meetings if necessary, during the break.

b. Adjournment

- i. With no further business, Vice Chair Beam asked for a motion to adjourn the meeting. Motion by Mon Peng, seconded by Tim. Motion carried unanimously.
- ii. Meeting was adjourned at 6:52pm.