



# Town of Garner

## Garner Performing Arts Center

### Alcoholic Beverages Policy and Permit Requirements

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The following policy applies for individuals or groups wishing to serve or sell alcohol during rentals and special events at the Garner Performing Arts Center (GPAC). The only forms of alcohol allowed are beer, wine and champagne.

#### **General Policy Information**

Special events and rentals at which alcohol is allowed may be limited to weddings, reunions, receptions, performances and fundraising events. The only forms of alcohol allowed are beer, wine and champagne. Alcohol use is only allowed at Garner Performing Arts Center. Normal facility rental fees will be required in addition to all fees associated with serving alcohol.

#### **Permit Requirements**

*Facility users requesting the use of alcohol must complete and provide the following:*

1. Facility user is responsible for normal facility rental fees and deposits.
2. An alcohol use permit for GPAC must be completed by requesting user to serve or sell beer, wine or champagne. *Alcohol permit fee is \$100, non-refundable.*
3. The alcohol use permit should include a detailed description of event, audience type, expected number of attendees, percentage of attendees under the age of 21, etc. Final decisions on approval or disapproval will be made by the Parks and Recreation Director. Appeals may be made to the Town Manager.
4. Facility user will be required to obtain a Limited Special Occasion Permit from the North Carolina Alcohol Beverage Control Commission and must abide by all requirements of that permit. A copy of this permit must be provided to the auditorium manager a minimum of two (2) weeks prior to the proposed event. *Permit fee is \$50.*
5. User must provide proof of alcohol liability insurance with a minimum coverage of \$1,000,000, listing the Town of Garner as an additional insured. Proof of alcohol liability insurance must be submitted to the auditorium manager a minimum of two (2) weeks prior to the event. The Parks and Recreation Department can provide the names of local insurers providing such coverage.
6. User must secure the services of an off-duty Garner Police Officer at a ratio of one (1) officer per 250 people, minimum of 2 hours per officer. Services must be coordinated through Parks and Recreation Department.
7. The serving or selling of alcohol during special events or rentals should cease 1 hour prior to the end time of special events or rentals.
8. User will be subject to loss of security deposits, future use of Garner Parks and Recreation Department facilities, and misdemeanor charges as provided under the General Statutes of the

