TOWN OF GARNER

Parks, Recreation & Cultural Resources Advisory Committee

Meeting Minutes

Date: November 21, 2022

Date and Time: Pursuant to the Bylaws governing the Garner Parks, Recreation & Cultural Resources Advisory Committee, a meeting of the Advisory Committee was held on November 21, at 6pm at the Garner Senior Center.

1. Call to Order and Roll Call: Chair Ernestine Durham called the meeting to order at 6:01pm. The committee members present were Chair Ernestine Durham, Vice Chair Autumn Beam, Scott Bare, Matt Davis, Tim Montgomery, Hope Webber, Mark Wood, Mon Peng Yueh, Senior Citizen’s Advisory Committee Liaison Herbertina (Tina) Johnson, and Council Member Liaison Demian Dellinger. Staff members present were Maria Muñoz-Blanco, Parks, Recreation & Cultural Resources Director, Megan Young, Operations Superintendent, and Todd Riddick, Recreation & Athletics Superintendent.
2. Approval of the Agenda:
	1. Ernestine Durham asked for a motion to approve the agenda. Autumn Beam motioned to approve the Agenda and Tim Montgomery seconded. Motion carried unanimously.
3. Approval of the September Meeting Minutes:
	1. Chair Durham asked for any changes or a motion to approve the minutes from the October 17, 2022 meeting. No changes were noted. Motion to approve made by Tim Montgomery, seconded by Mark Wood. Motion carried unanimously.
4. Petitions and Comments from the Public:
	1. None.
5. Committee Members Concerns/Comments:
	1. Positive feedback on Trick or Treat the Trails.
6. Senior Advisory Committee: Committee Liaison Tina Johnson presented the report:
	1. Torrey Blackmar returned to work.
	2. Gardening for Life program has been successful, and the group is working with Public Works to install a fence.
	3. The Senior Citizens Advisory Committee is planning public input sessions and a committee planning meeting.
	4. Thanksgiving gathering held on November 17.
	5. Holiday party scheduled for December 15.
	6. Membership continues to increase.
	7. GSC currently hiring for supplemental Desk Attendant for the front desk.
	8. Senior Advisory Committee asked about potential of GRC membership discount.
	9. SHIIP Counselors assisting with Medicare resources.
	10. Next meeting January 20.
7. Reports/Discussion Items
	1. Director’s Reports: Director Muñoz-Blanco presented the monthly report:
		1. Proceeding with design of Yeargan Park Phase 1. Completion of design documents to take 12 +/- months.
		2. Town Council approved Buffaloe Rd alignment for South Garner Greenway extension. Engaging design firm as next steps.
		3. Submitted application for Accessibility for Parks grant, which the Committee approved last meeting.
		4. Trick or Treat the Trails hosted 4,000+ attendees and over 60 vendors.
		5. GPAC hosted a youth theater program, *Pinkalicious*, very well attended. Staff were impressed with the company’s production. Staff are planning another youth program in the spring, *Junie B. Jones*.
		6. Veterans Day Observance was hosted on Veterans Day, hosted by the Veterans Committee in conjunction with PRCR and the Town.
		7. The Town’s Holiday Block Party will be held on December 3, 2-4p at GRC. The parade (hosted by an independent community committee) will begin soon after with a Tree Lighting immediately following next to GRC. Block Party and Tree Lighting hosted by PRCR.
		8. GRC was selected as the winner for the Best Infill Project Award of Merit as part of the 2022 Main Street Award program through the NC Department of Commerce.
		9. PRCR is hiring a variety of supplemental positions.
		10. PRCR has three items on the November 22 Council meeting consent agenda.
			1. Approval of grant application for the Outdoor Recreation Legacy Program of the Land and Water Conservation Form.
			2. Approval of design/engineering contract for Meadowbrook Park Dam.
			3. Approval to accept a SouthArts grant.
		11. Working to finalize details for the other 2021 Bond Park projects for December agendas.
	2. Chair Durham mentioned a grant for aging she saw in an email from NRPA. Maria noted Todd was working on that grant.
	3. Hope Webber asked about safety measures in place for the parade. Council Member Dellinger, who is on the parade committee, noted they’re working with the Police Department to enhance safety measures. There are additional meetings planned in preparation for the event.
	4. Council Updates:
		1. Council Member Dellinger spoke on the budget process started earlier in the year and encouraged the staff and committee to start thinking about requests.
	5. Announcements:
		1. None.
8. Other Business
	* 1. Tim Montgomery updated the group on the Pedestrian Plan committee. Next steps are prioritizing next round of sidewalks, including public input.
		2. Next PRCR Advisory Committee meeting will be held on December 19.
	1. Adjournment
		1. With no further business, Chair Durham asked for a motion to adjourn the meeting. Matt made the motion, seconded by Tim. Motion carried unanimously.
		2. Meeting was adjourned at 6:29 pm.