TOWN OF GARNER

Parks, Recreation & Cultural Resources

Advisory Meeting Minutes

Date: February 21, 2022

Date and Time: Pursuant to the Bylaws governing the Garner Parks, Recreation & Cultural Resources Advisory Committee, a meeting of the Advisory Committee was held on February 21 at 6pm.

1. Call to Order and Roll Call: The committee members present were Ernestine Durham-Chair, Chris O’Connor- Vice Chair, Mon Peng Yueh, Hope Webber, Matt Davis, Jay Ditenhafer, and Tina Johnson- Senior Advisory Committee Liaison. Committee members absent were Cassonra Liles, Autumn Beam, Tim Montgomery and Demian Dellinger- Council Liaison. Staff members present were Maria Muñoz-Blanco- Parks and Recreation Director, Sara Shaw- Recreation Programs Supervisor, Megan Young- Recreation Superintendent, Jodi Miller- Assistant Town Manager.
2. Approval of the February Agenda:
	1. Mr. Davis motioned to approve the Agenda and Ms. Yueh seconded.
3. Approval of the January Meeting Minutes:
	1. Mr. Davis motioned to approve the minutes and Mr. O’Connor seconded.
4. Petitions and Comments from the Public: None
5. Committee Members Concerns/Comments:
	1. Ms. Durham reported on the replacement of mulch at Lake Benson Park and noted it looked nice.
6. Senior Advisory Committee:
	1. Ms. Johnson reported that the Senior Center had received a grant (Gardening for Life) and they held their first session last week and had over 30 participants.
7. Reports/Discussion Items
	1. Director’s Reports/Department Updates
		1. Presentation of PRCR FY23 Budget Request
			1. The department is planning for a flat budget without much change from the previous year. The department is requesting roughly $2.7 million dollars for Fiscal Year 2023.
			2. Mr. Davis questioned the departmental revenue, and Ms. Munoz-Blanco responded that the department does track revenue and is estimated to be around $600,000 for the year.
		2. Presentation of Fee Schedule Update
			1. Ms. Muñoz-Blanco reported updates to the Fee Schedule for FY 23. The department has been inconsistent with how it applies the resident/non-resident rates, there are also fees that are obsolete and no longer needed. The department is streamlining cost recovery rates to make them more equal.
			2. Mr. Ditenhafer asked how the department came to the 35% differential for non-residents and Ms. Muñoz-Blanco reported the department had an internal discussion and decided 35% was a small incremental increase.
		3. PRCR Programs Guide
			1. Ms. Muñoz-Blanco reported that the department had resumed the bi-annual program guide, and it will be mailed to residents in the near future.
	2. Council Updates: None
	3. Announcements: None
	4. Other Business
		1. Ms. Durham asked about the revisions to the committee's by-laws. Mr. O’Connor mentioned that the revisions had been sent to Ms. Muñoz-Blanco. Ms. Muñoz-Blanco mentioned she would bring it back to the committee for review and approval.
	5. Adjournment

Mr. O’Connor motioned to adjourn the meeting; Mr. Davis seconded the motion. The meeting was adjourned at 6:20.