



PLANNING DEPARTMENT

900 Seventh Avenue
Garner, NC 27529
919.773.4449
www.garnernc.gov

- TEMPORARY USE PERMIT-

Note: Application must be complete and Application fee must be paid at time of submittal. See Fee Schedule for Application fee.

OFFICE USE ONLY		
Application Number: _____	Date: _____	Receipt: _____
Event Beginning Date: _____	Event Ending Date: _____	

Refer to Sections 4.7.3 and 6.15 of the Unified Development Ordinance (UDO) as well as the Temporary Use Table found on the next page to identify if your proposed use is permitted in the property's zoning district.

REQUIREMENTS:

- Please provide site map detailing the location of all relevant structures in relation to the relative use including tents, stages, parking, signage, lighting etc.
- Temporary uses operating for less than 90 days within a one-year time period shall obtain a temporary use permit.
- Temporary uses include short-term or seasonal uses that are not otherwise allowed by the zoning district regulations of the Unified Development Ordinance (UDO).
- For any type of food sales a permit from Wake County Environmental Service may be required. If so, it must be obtained prior to the event. Please contact them at (919) 856-7400

REVIEW:

The Technical Review Committee (TRC) shall evaluate temporary uses based on the following standards:

- a. Land Use Compatibility
 - i. The temporary use must be compatible with the purpose and intent of this UDO and the associated zoning district. The temporary use shall not impair the primary use of the same site.
- b. Review by Building Official
 - i. Any temporary structures shall require building permits or approvals by the Building Official and Fire Code Inspector. If necessary, the applicant must obtain approvals from the State of North Carolina and Wake County Health Department.
- c. Hours of Operation and Duration
 - i. Hours of operation and duration shall be approved by the Planning Director at the time of permit issuance.
- d. Traffic Circulation
 - i. The Town Engineer shall determine that the temporary use will not disturb traffic patterns or cause undue congestion.
- e. Off-street Parking
 - i. Adequate off-street parking must be provided for the use without creating greater than a 25 percent shortage of parking for permanent uses.
- f. Appearance and Nuisances
 - i. The temporary use shall be compatible in intensity, appearance, and operation with surrounding land uses. It shall not impair the usefulness, enjoyment, or value of the surrounding properties by introducing nuisances.
- g. Signs
 - i. The Planning Director shall review and approve all signage prior to issuing the permit.

Table of Permitted Temporary Uses					
Allowable Temporary Use	RA, R2, R4, R8	RMH, MF-A, MF-B	NMX, TBD	CMX, AC	LI, HI
Carnivals, Fairs, Circuses, Concerts and Similar Uses; 6.15.5.	Permit Required; Rodeos in RA or R-22 require all activities being located a minimum of 100 feet from any lot line zoned residential or used as a residence.	Not Allowed;	Permit Required	Permit Required	Permit Required
Natural Disasters and Emergencies Offices; 6.15.6.	Allowed	Allowed	Allowed	Allowed	Allowed
Parking Lot Sales; 6.15.7.	Not Allowed	Not Allowed	Not Allowed	Permit Required	Permit Required
Seasonal Outdoor Sales; 6.15.8.	Not Allowed	Not Allowed	Permit Required	Permit Required	Permit Required
Temporary Construction, Security, Real Estate Sales Offices; 6.15.9.	Permit Required	Permit Required	Permit Required	Permit Required	Permit Required
Yard or Garage Sales; 6.15.10.	Allowed	Allowed	Not Allowed	Not Allowed	Not Allowed
Temporary Storage Container; 6.15.11.	Registration Required	Registration Required	Registration Required; Permit Required after 15 days	Registration Required; Permit Required after 15 days	Registration Required; Permit Required after 15 days

Section 6.15.4 in the Unified Development Ordinance.

Proposed Use or Event: _____

Project Location: _____

Wake County PIN(s): _____ Zoning: _____

(Provide additional information on page 4)

I, the undersigned applicant understand that:

1. This is only a Temporary Use Permit and will expire on the date stated above.
2. Failure to abide by any conditions stated in Sections 4.7.3 and 6.15 of the Town of Garner Unified Development Ordinance shall render this permit invalid.
3. Any violation of this permit shall be considered a violation of the Town of Garner Unified Development Ordinance.

Under this agreement and when the permit expires, I will remove all items that were part of this Temporary Use request. If I fail to restore the lot to its original condition by the expiration date of this permit, I understand that the Town of Garner will have the option to remove any items still remaining and bill me for such services. If I make any proposal for permanent occupancy, I will submit a permit application as stated under Section 3.6 Site Plan Review.

Applicant: _____

Contact Name: _____ Phone: _____

Address: _____ Email: _____

City, State, Zip: _____ Signature: _____

Property Owner: _____ Phone: _____

Address: _____ Email: _____

City, State, Zip: _____ Signature: _____

APPROVALS:

Police Department

Approved by: _____ Date: _____

Comments: _____

Inspections Department

Approved by: _____ Date: _____

Comments: _____

Engineering Department

Approved by: _____ Date: _____

Comments: _____

Wake County Health Department

Approval required: Yes No

Planning Department

Approved by: _____ Date: _____

Comments: _____

The written description must include additional specifications on the following event features:

Duration of event: _____

Traffic circulation: _____

Hours of operation: _____

Parking: _____

Anticipated attendance #: _____

Solid Waste Management: _____
(Garbage/debris removal)

Buildings: _____

Lighting: _____

Tents: _____

Any tent larger than 10 x 10 requires a building permit from the Inspections Department

Contact the Inspections Department for permits

Signs (Banners): _____

Any sign requires a Temporary Sign Permit

Wake County Environmental Services:

Any type of food sales = a permit from Wake County Environmental Service may be required. If so, it must be obtained prior to the event. (Wake County Environmental Services: (919) 856-7400)

Additional information regarding event:
