Application Fee: $100.00

Note: Application must be complete and Application fee must be paid at time of submittal

TOWN OF GARNER

www.GarnerNC.gov

ZONING COMPLIANCE PERMIT

A completed application must be submitted along with the filing fee.

OFFICE USE ONLY

Application Number:_____ Date: _____Receipt:_____

Related Project(s): _____ Expiration Date: _____(2 years from date of approval)

Every application for a Zoning Compliance Permit for site clearance, excavation, grading, filling, construction, moving alteration, or change in type of use or type of occupancy, shall be accompanied by a written statement and plans or plats, drawn to scale, showing the following in sufficient detail to enable the Planning Department determine whether the proposed work or use is in conformance with the provisions of the Unified Development Ordinance (UDO).

1. The actual shape, location, and dimensions of the lot; if the lot is not a lot of record, sufficient data to locate the lot on the ground;
2. The shape, size and location of all buildings or other structures to be erected, altered or moved and of any other buildings, or other structures already on the lot;
3. The existing and intended use of the lot and of all structures upon it; and
4. Such other information concerning the lot, adjoining lots, or other matters as may be essential for determining whether the provisions of this UDO are being observed including parking, landscaping, screening, buffering, signage, flood hazards and floor areas.

☐ **Building Reuse/Change of Tenant** ☐ **Business Registration** ☐ **Other** _____

Business Name: _____ Property Location: _____

Zoning: _____ Wake County PIN(s):_____

Proposed Use: Include number of employees; hours of operation (attach additional pages, if necessary) _____

_____

Applicant: _____

Address: _____City, State, Zip: _____

Phone: _____ Fax: _____ Email: _____

Property Owner: _____

Address: _____City, State, Zip: _____

Phone: _____ Fax: _____ Email: _____

SIGNATURES (REQUIRED)

_____ _____

Applicant – Printed Applicant – Signature Date

_____ _____

Property Owner - Printed Property Owner - Signature Date

APPROVED BY **:** **OFFICE USE ONLY**

_____ _____

Printed Signature Date